



User Job Aid: SSOi Login Process

Purpose

The purpose of this job aid is to guide you through the step-by-step process of logging into TMS 2.0 using the new SSOi Login process.

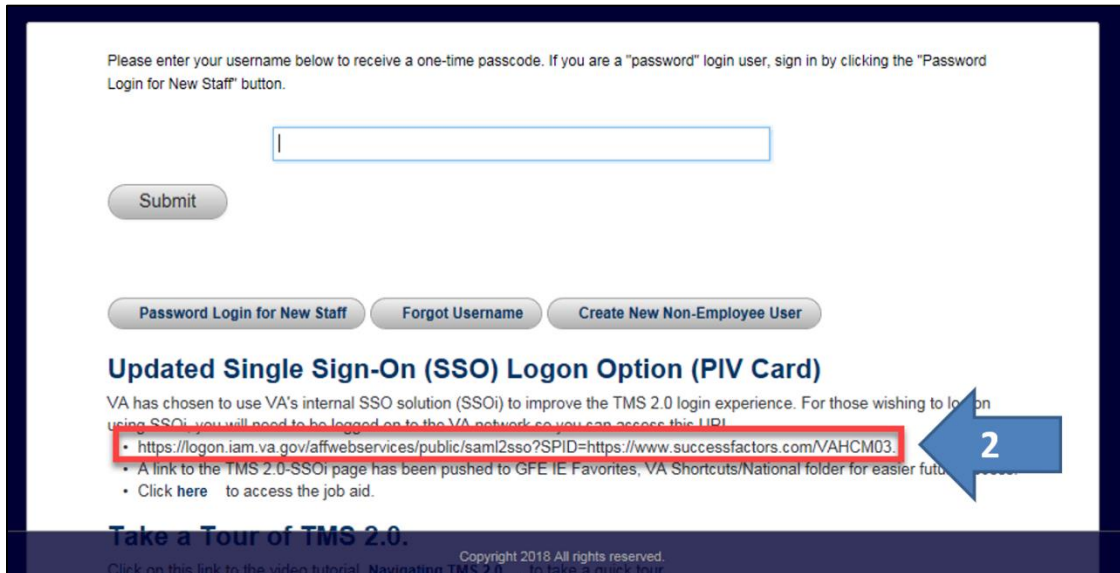
In this job aid, you will learn how to:

- Login to TMS 2.0 using SSOi



Login to TMS 2.0

1. Navigate to <https://www.tms.va.gov/SecureAuth35/>. Notice that there is text associated with the SSO Login process available on the screen. You must be logged onto the VA network to use the SSOi link. Use the following procedures to access the SSOi link.
2. Copy and paste the link for TMS 2.0 SSOi login URL into a browser window



Please enter your username below to receive a one-time passcode. If you are a "password" login user, sign in by clicking the "Password Login for New Staff" button.

Updated Single Sign-On (SSO) Logon Option (PIV Card)

VA has chosen to use VA's internal SSO solution (SSOi) to improve the TMS 2.0 login experience. For those wishing to log on using SSOi, you will need to be logged on to the VA network so you can access this URL:

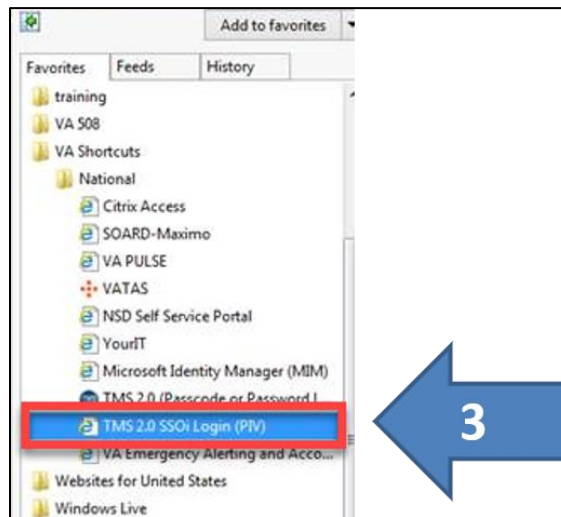
- <https://logon.iam.va.gov/affwebservices/public/saml2sso?SPID=https://www.successfactors.com/VAHCM03>
- A link to the TMS 2.0-SSOi page has been pushed to GFE IE Favorites, VA Shortcuts/National folder for easier future access.
- Click [here](#) to access the job aid.

Take a Tour of TMS 2.0.
Click on this link to the video tutorial, [Navigating TMS 2.0](#), to take a quick tour.

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Or

3. Use the new shortcut link available in the VA GFE Favorites links or to the VA internet favorites as shown below.



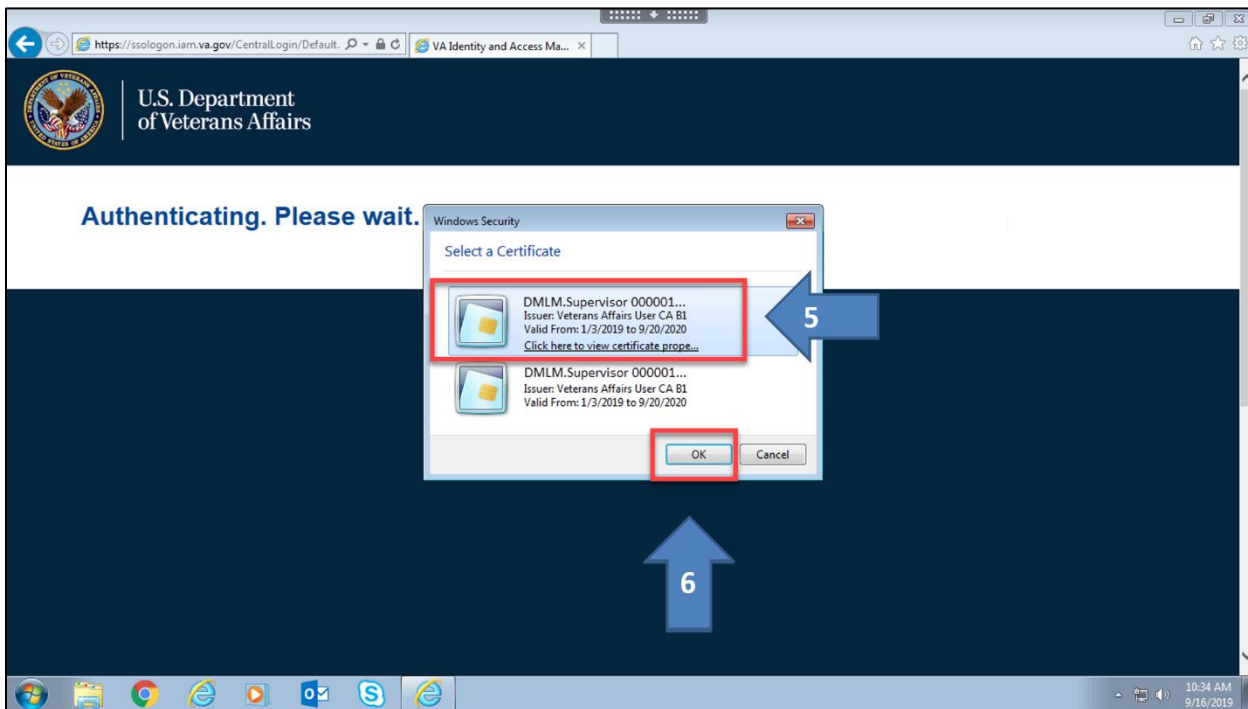
The VA Single Sign-On page is displayed.

4. Select the **Sign In with VA PIV Card** icon.



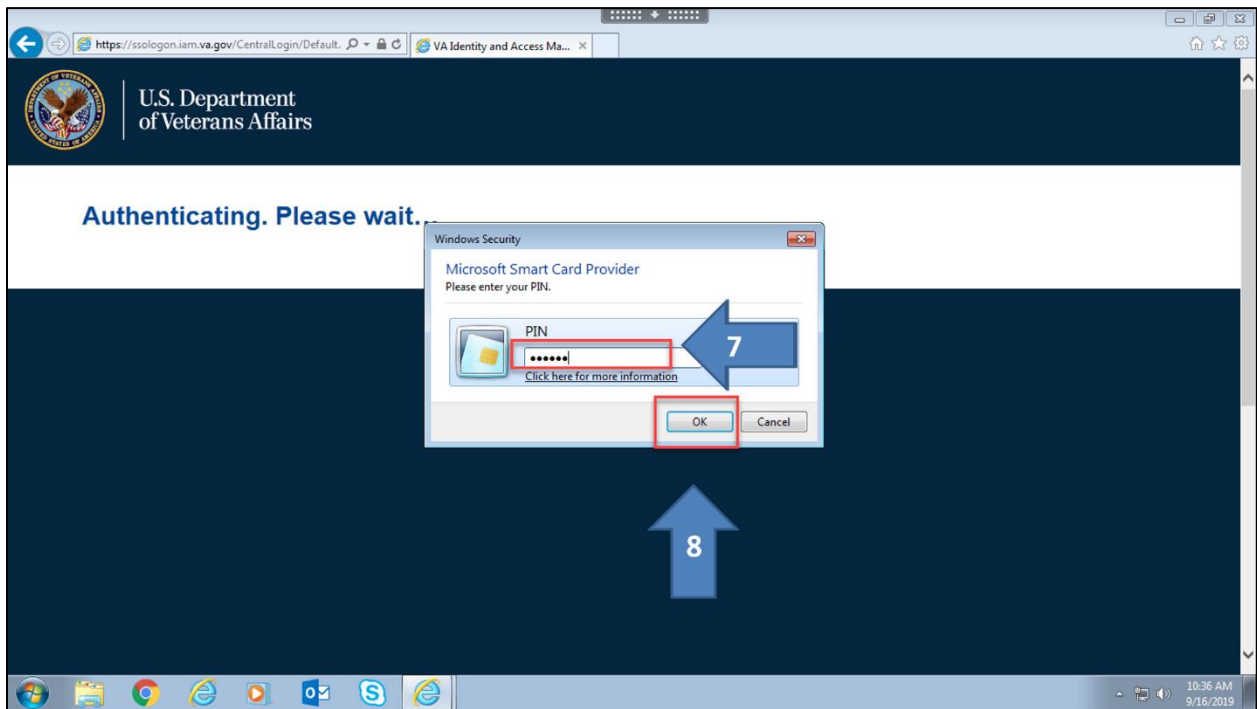
The Window Security, Select a Certificate window is displayed

5. Select a certificate
6. Select the **OK** button

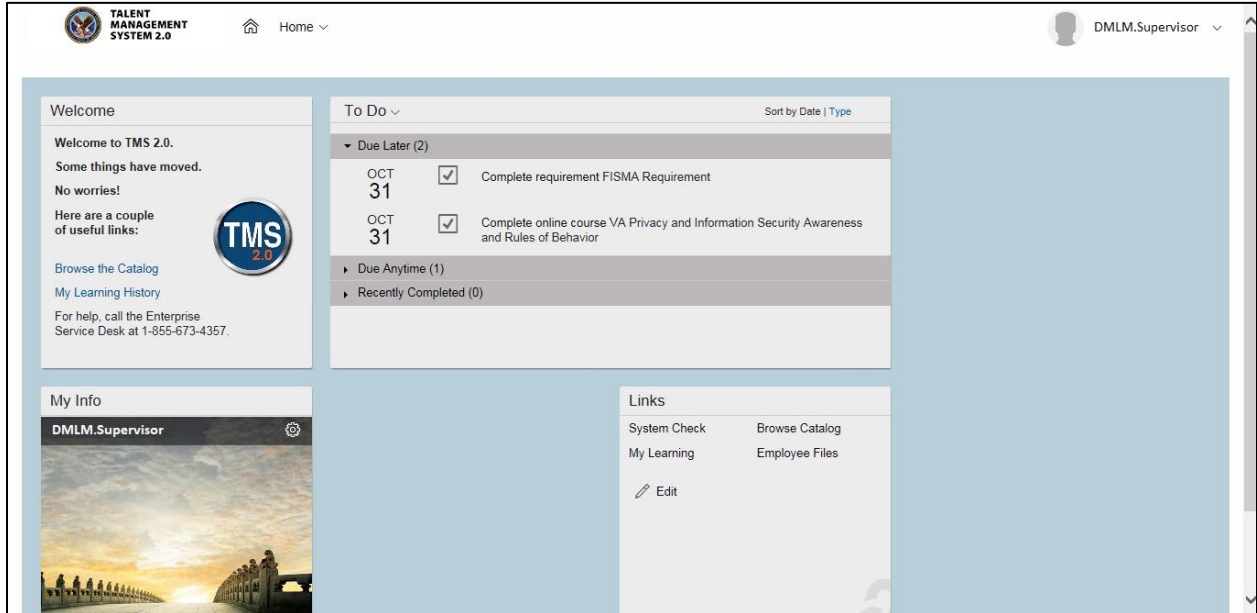


The Window Security, Microsoft Smart Card Provider window is displayed.

7. Enter your PIN
8. Select the **OK** button



The TMS 2.0 landing page is displayed.



The screenshot shows the TMS 2.0 landing page for a user named DMLM.Supervisor. The page features a navigation bar with the TMS 2.0 logo, a home icon, and the user's name. The main content area is divided into several sections:

- Welcome:** A message stating "Welcome to TMS 2.0. Some things have moved. No worries! Here are a couple of useful links: Browse the Catalog, My Learning History." It also includes contact information for the Enterprise Service Desk.
- To Do:** A task list with a "Sort by Date | Type" dropdown. It shows two tasks due on OCT 31, both of which are checked as complete: "Complete requirement FISMA Requirement" and "Complete online course VA Privacy and Information Security Awareness and Rules of Behavior". There is also one due anytime task and zero recently completed tasks.
- My Info:** A section for the user "DMLM.Supervisor" with a profile picture and a gear icon for settings.
- Links:** A list of quick links including "System Check", "Browse Catalog", "My Learning", "Employee Files", and an "Edit" option.